



Kluane First Nation

JOB OPPORTUNITY

Internal Posting

Home Support Coordinator (Competition #2026-022)

Permanent, Full-time, in Burwash Landing, Yukon

Salary: \$78,278.71 to \$106,434.63 per annum based on 70 hours bi-weekly (depending on qualifications and experience)

Overview

This position is responsible for coordinating and delivering home support services that promote the health, safety, independence, and well-being of Kluane First Nation (KFN) Elders and community members requiring assistance in the home. The Home Support Coordinator assesses client needs, coordinates support services, care, activities, and provides guidance to Home Support Workers. The position fosters positive relationships with Elders, families, health care providers, and community partners to ensure services are delivered in a respectful, culturally appropriate, and client-centered manner.

Education and Experience

A certificate or diploma in Home Support, Personal Support Work, Community Care, Health Care Assistance, or a related field is required. Experience providing personal care, home management and respite care in a home care or a community-based setting is required. Basic computer skills is required. Experience supporting Elders, individuals, and families is preferential. Preference will be given to candidates with experience working with a First Nation government or within a First Nation community. An equivalent combination of education, training, and/or experience may be considered.

Conditions of Employment

- A certificate or diploma in Home Support, Personal Support Work, Community Care, Health Care Assistance, or a related field
- A valid Yukon Class 4 driver's license or ability and willingness to obtain within three (3) months of employment and an up-to-date clean driver's abstract
- Vulnerable sector and Criminal Record clearance
- Clear TB screening
- A valid First Aid Certificate, or willingness to obtain within the first three (3) months of employment
- WHMIS or ability to obtain within three (3) months of employment
- Food Safe Level 1 (completed within the first two (2) years of employment)
- Willingness to travel within the community, to Whitehorse, and to other communities and to work weekends and overtime

How to Apply

Please submit your resume and a cover letter explaining why you believe you are a good fit for the position to: careers@kfn.ca, no later than 5:00 p.m. (Yukon time) on the closing date. Include **competition #2026-022** in the subject line of your email and on the cover letter.

Thank you for your application, however only qualifying candidates will be contacted. For more information on this position, including the job description, please email careers@kfn.ca.

Posting Date: July 16, 2026
Internal Closing Date: **July 23, 2026**

***Note: Current employees, KFN citizens and community members are considered 'Internal Applicants'.**