

In Attendance;

Bob Dickson - Chief
Bertha Doris - Councillor
Tim Cant - Executive Director
Opening Prayer: 9:00 AM

Elizabeth Johnson – Deputy Chief/Councillor
Joyce Johnson-Albert – Councillor
Kara Andre – Minute Taker

Motion: 2024-02-01: Council moves to approve February 15, 2024, with addition to community concerns.

Moved: Bertha Doris

Seconded: Elizabeth Johnson

Passed by Consensus

Motion: 2024-02-02: Council moves to approve January 11, 2024, minutes as presented.

Moved: Bertha Doris

Seconded: Elizabeth Johnson

Passed by Consensus

Elders Council Update: Liz Johnson

- Full day meeting on Feb 14th around 20 elders were in attendance
- Presentation on Kluane Lake water levels sustainability
 - Research will continue for a year and a half.
 - Agreed to meet with elders who are interested in speaking with her.
- Heritage update – Alyssa White
 - Presented an arrowhead to elders found by Lawrence Smith.
 - Artifacts will be stored in Whitehorse at 133 Industrial rd. until a sustainable location is either found or built.
 - Replica to be made of the artifact to store at the new school.
 - Suggestions of building a cultural centre in Burwash to showcase artifacts. Questions on whether this would fall under heritage.
- Grave Site clean ups – clear guidelines will need to be discussed.
- Yukon Signs – YG is updating the welcome signs in the territory.
- Travel – Clear guidelines are needed. Travel should be tied to cultural events.
- Discussion on Elders gathering 2023
 - Language paid the expenses for the 2023 gathering; asked WE to cost share, didn't happen
 - There is an elder's gathering in August; if elders attend the gathering some expenses should come from their budget.
 - Priority will go to elders who didn't attend the Oct 2023 gathering.
- Elders Budget
 - Elders' population is growing, budget should accommodate the new elders.
 - Discussed intentions for remaining \$17,000. Suggestions on a smoke shack, moosehides for sewing and tents for elders.
 - There are smoke shacks for community use that go unused; Council suggests smoke racks at elders' home.
 - Budget meeting on March 6th to discuss 2024-2025 fiscal budget.

Action Item 1: ED to speak with WE Director regarding cost sharing for elders programming.

Council Update: Chief

- Attended CYFN Leadership meeting – Had a meeting with the premier on overlap.
- Mineral Roundup – Spoke with 3 mining companies on projects within the KFN area. Some projects may affect trapping lines.

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- Trust meeting – didn't work out because of bad highways.
- Sheep project– Moving forward, may try to start trapping in the park, as a test project.
- Meeting with premier in Burwash – Discussed Wellgreen
 - KFN may receive a financial transfer up to \$15.M to take care of Wellgreen.
 - Looking at hiring people to do that work.
 - Met with YTG staff in Whitehorse to narrow down the scope of work.
 - Chief discussed with Dana Shaw about taking over the project while KFN supports them politically.
- Yukon Forum
 - Salmon population issues – There needs to be a moratorium to stop the fishing for 1 year in Alaska to see if it'll help the population.
 - Concerns on mining in the Yukon.
 - Fish and wildlife issues
 - Discussion on the sheep within the Kluane territory and the hunting of them.
 - AYC wants to host a joint meeting between the mayors and chiefs to discuss gas tax and to discuss other things regarding remote living.

Executive Update: Tim

- **Wellgreen meeting on Feb 8th -**
 - Premier offered a TPA to KFN
 - Amount was 15.M might go to 20.M for clean up of the Wellgreen project.
 - YG attempted to convert Chapter 22 into a YG governed policy, KFN contested, leading the premier to offer financial compensation.
- **On February 5th KFN met with the premier and 5 representatives for YG.**
 - Over the summer of 2024 YG will begin moving equipment to the site. 2025 they'll begin the cleaning process.
 - YG originally made an MOU, but it didn't give KFN any jurisdiction except monitoring package for 5-10 years after they do the clean up. MOU was refused as it wasn't sufficient.
 - YG to make an offer at the end of Feb
 - Hired Jordan Clark to help coordinate KFN's involvement
 - May have to call a special council meeting once YG comes back with their offer.
- **AME Roundup –**
 - Met with mining companies Nickle Creek, Snowline Corp, and Still Water Minerals that are planning work within KFN territory.
 - Not active now but once they start KFN will request for Jobs, training, and information regarding future activity.
- **Housing: Tim**
 - 2 available houses – 24 Old Allen and 15 Southwick. 4 houses being built – Should be ready by April and there are 7-9 postings that are going up; that will need housing.
 - There was an OIC in Nov of 2021, that stated KFN was going to introduce rental rates to citizens, implement a "Empty Homes Policy" and enforce the new policies.
 - There was issue of how KFN was going to implement this, hired Neil Fletcher to look at the 2014 housing policy and compare it with the 2022 policy.
 - Housing conference will be held to discuss this with the community on April 27th & 28th.
 - Some houses are seasonal use, others haven't been to Burwash in years. Those are the focus, four have been identified.
 - Housing inspections will need to be done every 6 months.
 - Discussion on another citizen's home – Unclear on whether the citizen has moved out of it or if it's being used for storage. Need to find out what their intentions are for that home.
 - ED asks if a letter can be sent to the 4 citizens who have vacant houses. OIC will need to be cited in the letter along with the housing policy section of taking back the home.

Action Item 2: ED to speak with PWMS Director about drafting letter to citizens with vacant homes. It will include the OIC, reference the abandonment of home policy, and highlight KFN's responsibility for damage/freeze-up costs.

- **Possible purchase of Luke Johnsons Land Feb 1st meeting.**
 - Lots of missing information at the meeting on the 1st.
 - Another meeting should be held that is more in depth
- **School in Destruction Bay**
 - Someone has shown interest in purchasing the school in Destruction Bay.
 - KFN can look at the school and see if it is of interest purchasing it.
 - Hazmat inspection will need to be done.
 - Let YG know KFN is interested but research needed prior to any offers.
 - Will there be a community meeting to decide if KFN is purchasing the school? There can be.
- **Parks Canada Workshop March 4-8th 2024**
 - Protective and conservative areas leadership workshop.
 - Request for opening remarks for the workshop from council.
- **WE Director – Robert Van Lieshout**
 - Director has agreed to accept the Wellness & Education Director Position.
 - School project – Wellness director suggest either posting or transfer leadership to Jennifer McGillivray.
 - How does he plan on maintaining both the director position and his music?

Action Item 3: ED to find out how WE Director intends to handle both his director position and Music career.

- **Job Postings – Case Manager, Finance Manager**
 - Interview for Case Manager took place on Feb 14th, applicant has substantial background within that position.
 - Interviewed another applicant have background in economies, and are interested in working within the finance department.
 - Finance Manager: Description needs to be completed, posted, and replied too by applicant before interviews can be done.
- **Concerns within departments**
 - Council discusses staffing issues within the public works department
 - ED instructed HR to research WCB programs, presentations on employee expectations, and rights.
 - Questioned if the pwms department has been briefed on personnel policy; ED had previously covered contracts, expectations, and lateral violence when he was in HR.
 - When someone is hired HR reviews the employee offer letter detailing expectations, authority figures, work hours, etc.
 - ED mentioned employee on leave; leave form needs to be investigated.
 - KFN has obligations to employee protection; two incidents reported with evidence.
 - Discussion on lateral violence within the community.
 - ED gives update on the situation with pwms director; ED instructed to extend pwms director's probation
 - Questions regarding the contract with NWT Training; finance director should have contracts. Contracts requested to be brought to council.
 - Suggestions on hiring a pwms manager.

Action Item 4: ED instructed to extend PWMS Directors probation by 3 months.

1:00PM: **Governance Update – Nathan**

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- School Update: Met with projects team; KFN, YG, Government of Canada, and FNSB. Currently trying to coordinate the official groundbreaking ceremony.
 - RSVP planned to go out in April. If all goes well contract will be rewarded for the construction by late May. Ceremony can take place in June or July.
 - Could do it on the Friday going into the GA because citizens will be there, and government officials will be freed up.
 - Council suggests it be on Saturday, work into agenda. Can provide rides.
 - 95% done on the design for sign.
- CPA
 - Contracted adviser who worked for public safety Canada. Discussed concerns. In the agreement KFN is supposed to have an officer 24/7.
 - Adviser went to safety Canada who then reached out to government of Canada; on the verge of adding additional officer to Haines Junction detachment.
 - Session with YFN, YG, Federal government, RCMP; suggestions on someone attending.
 - Need detachment in Burwash; that will take time.
- House of wolf report
 - Making progress but need data from the RCMP.
 - Gina has drafted a letter, suggests sending it to the chief superintendent and cc elected officials as well as the CYFN grand chief to accelerate getting the data from RCMP.
 - House of Wolf report should come mid March
 - Community wondering about house of wolf; should have a presentation on the findings.
 - Safety Officer: how to approach, policy needs to be created. Will need assistance from RCMP. Media coverage.
- Sign on highway
 - House of wolf reached out to Diyet for artwork.
 - Sign speaks of safety with numbers to call in case of emergency.
- Suggestion on having Scott Sheperd come out to meet with Gina as they'll be working together.
- LCAC meeting on August 27-28th in Ottawa. Virtual options available. Email will be forwarded.
- Election act states that a byelection is needed if a council member steps down unless there is 6 months before the next election.
 - Communication to citizens regarding GA; Newsletter will be sent in April.
 - Does the election act go to GA? Only if amendments are ready.
 - Constitution committee wants to finish the amendment to the council removal process. 30% of citizens need to be at the GA; wasn't in quorum last year so couldn't pass the amendment.
- Call for Election
 - Hiring of CRO, falls under governance.
 - Need callout for additional election committee member as there is conflict with Helena being a governance employee and on the committee.
 - Nathan & Kara to send out call out.
 - Election must be called 9 weeks before it takes place.
 - Election on August 23rd, 2024 – Call it today and work towards it.
 - Could offer workshops “so you want to be on council?”. CAFN has books on joining council
 - Information session before the election

- Have workshop in April or May before callout.

Action Item 5: Governance Director to reach out to other FN to find books regarding joining councils.

Motion: 2024-02-03: Council moves to call election on August 23, 2024

Moved: Joyce Johnson-Albert

Seconded: Elizabeth Johnson

Passed by Consensus

Action Item 6: Nathan to send Call for Election Committee members

ED gives update on lawyers

2:30PM: Other Business.

- Change Language & Cultural Coordinator to Program Coordinator.
- Tim to ask Robert about a job description for community support.
- Family support worker: need to make sure KFN members are targeted for events in Whitehorse. Especially for job postings. Clarify on posting that its for citizens preferably.
- Some of the programs that are done in Whitehorse LRH does, try to stay away from duplicate programs.
- Simplify workplans
 - old workplans were better, more helpful.
 - Workplans need to match budgets, realistic plans.
- Teacher has resigned from school; another could be resigning in the summer.
 - Summer will be spent recruiting staff for the school.
 - Follow up on housing with Ranj Pillai from YG.

Action Item 7: ED to send letter to Premier regarding housing for teachers.

Action Item 8: ED to ask WE Director for job description for Community support.

3:00PM: Language lessons update

- Tutchone Heritage Society update
 - Building adult fluency transfer system – Paul Creek curriculum methodology.
 - First textbook is done, contains 45 lessons, master speaker audio. Accessible on THS website. First Textbook is 5% present of the curriculum, second is maybe 5%-10%
 - A teachers acquisitions manual and lesson plan booklet has been developed to help teachers.
 - THS mentors under Children of the Daku, they have been helping move along the process of developing the first level.
 - Second textbook will be done in September and has 15 stories; leach level is two books. Need original pictures created for each storyline.
 - Host language meeting in March, will invite all the language champions doing development.
 - End goal is to create fluent speakers. 10 or less birth speakers in southern Tutchone.
 - Seeking payment for 6 KFN students who completed the classes. In 2022 October resolution there is mention of paying students honorarium. Proposed options; \$18,000 for 15 weeks at \$200 each or \$250 each totalling \$20,000.
 - Honorarium wasn't originally put into budget, moving forward we can look at how KFN can support students going to those classes.
 - CAFN wants to partner with THS to offer 2 classes: 1 in Whitehorse and the other in Haines Junction. Started running 2 more classes, filled quickly, 35 new students starting first textbook.
 - CAFN is paying for 2 teachers, textbook printing, and provided space for teaching.

- THS approached Kwanlin Dun, they provided 2 teachers for Whitehorse class. A few Kwanlin Dun students have joined.
- Would like for all Southern Tutchone nations to fund the curriculum development.
- Pushing to get textbook 1&2 done to start pushing for the advance material.
- Could do an intensive lesson that's three weeks long with weekends off.
- Targeting the youth. Work with youth council. Make it accessible.
- Budget and proposal put together for intensive textbook
- Council will need to discuss the money aspects of it.
- Will there be zoom options for the classes? Focus is to build the curriculum; being in person is more effective.
- Budget first cohort - Sept 2022 - Jan 2024 – Excluding new classes
 - Curriculum Development \$63,393 (Mainly wages)
 - IT/Graphics \$45,067 (Includes audio + Website)
 - Teachers \$21,000
 - Master Speakers \$30,262
 - Materials \$5,546
 - Travel \$5,904
 - Classroom rental \$4,193
 - Training for teachers \$1,842
 - Spent about \$177,000 spent on first cohort
 - Anticipated around \$218,000
 - Overall budget is \$285,841
- THS requests council to consider honorarium for citizen students.
- Proposals and workplans will need to be done to support funding for Textbooks 3&4 – Data base is done and Feb 27th to get budget in
- THS still waiting on payment: Report needs to be submitted before anything can be released.
- THS will submit 2024-2025 budget and will send invoice from 2023.

Meeting Adjourned at 5:00PM

Appendix: KFN Council Meeting Action Items

Action Items at Chief & Council meeting February 15, 2024				
Num	Item	Person in charge	Deadline	Notes
1.	<i>ED to speak with WD about cost sharing with Language for Elders programming</i>	ED/RVL	Complete	
2.	<i>ED to speak with PWMS Director about drafting letter to citizens with vacant homes.</i>	ED/PWD	On going	
3.	<i>ED to find out how WE Director intends to handle both his director position and Music career separated</i>	ED/RVL	Complete	
4.	<i>ED instructed to extend PWMS Directors probation by 3 months.</i>	ED	N/A	
5.	<i>GD to reach out to other FN to find books regarding joining councils.</i>	Governance Director	In progress	
6.	<i>GD to send Call for Election.</i>	NC/KA	N/A	
7.	<i>ED to send letter to Ranj Pillai regarding housing for teachers.</i>	ED	In Progress	
8.	<i>ED to ask WE Director for job description for Community support.</i>	ED	On going	