Council Meeting Minutes March 23rd, 2023

In Attendance:

Bob Dickson - Chief
Bertha Doris - Councillor
Kara Andre - Minute Taker
Colesen Ford - Youth Councillor
Nathan Cross - A/Executive Director

Opening Prayer 9:10AM

Motion: 2023-03-02: Council moves to approve March 23rd agenda as presented.
Moved: Colesen Ford
Seconded: Bertha Doris
Passed by Consensus

Chiefs Update

- Attended CYFN meeting, AFN quarterly meeting, Champagne and Aishihik meeting.
- The Windmill is moving forward, sometime this summer we will see the earth being moved.
- Application for Exec Director was received and will be discussed during the afternoon.
- YFN 50TH Anniversary week went well; event was a good showcase of keeping the culture alive and keeping the pressure on is helping see the level of determination.
- Comments were made at the northern conference regarding one of the KFN youth, it's important to show the youth that council stands behind them when it comes to learning their culture. Council suggests creating a website or newsletter to start showing the youth that council acknowledges their accomplishments and are proud of them for taking the first steps in bringing back the culture.

Executive Director update

- Change to the exec. Budget – Earmark $20,000 for new housing fund.
- YTG has announced $200,000 to do assessments for community safety. $200,000 is just a start, looking at other safety measures taken in previous years Council understands how much dollars will be needed to ensure safety within the community. Council suggests bringing Gina to the community to present and explain the how-to bring safety to the community and how to secure funding. Council wonders if this is something the Safety Committee can take on. Safety committee is based around workplace safety, though the director is confident in the safety committee it would be beneficial for there to be a separate dedicated committee.
- Elders' council went well on March 22nd, lots of feedback regarding the language dept update. Towards the end of the meeting the elders began speaking on the daycare closure and rumours they've heard from other individuals. Council wonders if there is a way to prevent misinformation from being spread. Council goes on to speak on how elders' council should go, elders will push their chairs to have an idea of what is acceptable and what is not. Council suggests for the chair to give guidelines at the beginning of the meeting.
- Questions regarding the Jan 21st meeting, elders wondering what's happening with that and when the byelection will be held. Council has not forgotten about the meeting and plan to hold a follow up meeting to discuss the next steps.

Council Moves to discuss the following:

- Confidentiality within the community. How can council snip rumours and stop misinformation from being spread.
- Community meetings engagement and how to build moral within the community – Council would like to incorporate games into meetings, so people are more positive going into those discussions.

APPROVED APRIL 20, 2023

Council would also like to begin have buffet style dinners so people can't take food and leave but instead must engage with the meeting.

Motion: 2023-03-03: Council moves to in camera for discussion at 10:25am.
Moved: Colesen Ford
Seconded: Bertha Doris
Passed by Consensus

Motion: 2023-03-04: Council moves out of camera at 10:45am.
Moved: Colesen Ford
Seconded: Bertha Doris
Passed by Consensus

Budget-Mary Anne
Finance Budget

- Only change was adding in training for $20,000 for Excel and Xyntax training. Finance budget is $365,260.

HR Budget

- Cuts were made to the HR budget, original was $337,586., reduced to $189,384.
- Legal was $15,000., last year just under $4,500 was spent, reduced legal to $6500. Dropped Tax fees by half even though last year they spent $488 but position was filled.
- Professional fees were increased due to HR positions; budgeted for 6 months. Dropped wages to $65,000. There was $165,000 last year due to wanting to hire additional staff member but that didn't take place.
- EI was dropped from CPP, the pension plan is 5.5% of the $65,000.
- Moving expenses are in HR budget in case another employee is hired.
- Dropped professional development training from $40,000 to $10,000 based on expenditures from last year, left $10,000 for staff appreciation.
- Dropped professional contracts from $337,000 to $189,000 reduced by just under $150,000.
- Summer Student employment $39,201 majority of that amount is wages, also added a little bit of casual labour in there along with $1000 for supplies/training, hope is that every department hired one student.

Executive Budget

- Addition of Community safety which is $200,000 because we can apply to YG for funding, added it under special programs until worked out.

Language Budget

- Professional fees kept at $10,000 which will be used to get recordings of elders to keep as documentation for future use.
- Intent to hire language coordinator and director but their only allowed $15,000 so should have been knocked down by $3,000.
- Accommodations – Calculations for travel to Whitehorse needs to be added to budget.
- Professional Contracts include John, Jamie and Lucy Anne.
- Special projects $6000 – May not use full amount can be reviewed at 6months budget.
- Materials and supplies are $10,000 can be cut by half ($5,000)
- Office furniture and fixtures – Can be reviewed at 6month budget review.
- Vehicle Fuel can be reduced by half.

- Transfer amount is $48000 took $23,124 from core due to expenditures being short will be reduced by $7500.

Governance Budget

- Added 2-3 positions under wages.
- Constitution agreement that covers specific things, none was spent last year so carried over to this year's budget. Agreement is $600,000 and released $200,000.
- $50,000 for natural resources act, 3 policies at $10,000 and language act at $30,000.
- From wages $97,000 can be moved to either policy analyst or contractors.
- Core was $672,530 increased to $747,672.
- Addition of funding for research regarding governance issues around $25,000. Will go under executive.
- Overall budget $747,672.

Housing Action Plan

- YG housing fund set aside for staff and teacher housing.
- There is money in the other agreement around $400,000 but YACA one isn't guaranteed.
- $100,000 professional contracts.

Wind energy

- Carried over $70,000 for legal/admin.
- $1.5million for professional contracts.
- $2million for heavy equipment.
- $3,028 under core may transfer.

Discussion regarding the PWMS workplan

- Needs more information and details, including special projects in PWMS housing.
- All material for work funds is estimates, would like to see actuals.
- Can contracts go to tenders if they are conditionally approved. Looks like it can be done for $2-5 million.
- Action plan to be submitted to Canada – Completed March 23rd.

Lunch break 12:30-1:30pm.

Council continues budget updates.
LRH budget

- Special Programs reduced to $5,000 was at $8,000.
- LRH admin increased due to needing a place for Skidoo's, garage needs work and for shelving at 22 Sedata.
- $222,580 under sheep hunt.
- $110,000 for Professional Contracts in case of the survey/pre scout.
- Special Projects $119,000.
- Accommodation $2500.
- Airfare $5000.
- Meals $1500.
- Incidental $500.
- Mileage $1,500.
- Vehicle rental $2000.
- $36,000 for contractors from WCB.
- $30,010 under vehicle fuel, use of vehicle and ATVS "wear and tear".
- $12,000 for a cabin to be built between halfway lake and onion creek.

Lands Admin

- Travel $31,539.
- Accommodations $9000.
- Meals $6400.
- Airfare $1500.
- Incidentals $1000.
- Mileage $5000.

- Vehicle rental $500.
- Food $2000.
- Workshops $5000.
- Materials and supplies $1500.
- Equipment rental $2500.
- Traplines $20,000 for allocation policy $36,975 from Sheep Hunt.
- Successor legislation TPA $107375. $14,000 Admin Fee. $1,500 for advertising.
- $35625 wages.
- $500 accommodations.
- $1000 airfare
- $45000 Professional contracts
- $2250 special projects
- $2500 workshops need to be looked over again.
- Guardian Program is $93010.

Heritage

- Interpretive programmer asking for $26,000 from core, $35000 from Parks Canada, reason for asking is due to having a higher wage.
- $600,000 Boat Lunch
- Overall budget $1,655,955

Housing Action Plan changes

- Council approves the plan on the conditions of changes being made such as pages 4-5 Phase 1 date needs to be changed to March-April 2023.
- Cost setup adjusted to reflect more than 4 houses.
- Phase 1 dollars maybe used for Phase 2 if needed.
- Updates to pricing ranges will be updated after plan has been signed.

PWMS Budget

- Professional Contracts $345,000 this includes $250K for Nana Je.
- Housing $3.2Million
- Cultus Camp removed $260K.

Water Treatment

- Legal $5000
- Computers R&M $79,000. $5000 Antispam, $3500 for Firewall, $5000 Battery Backup and $11,000 for licenses.
- Consolidated $500 for interest and penalties can be removed.
- Group Health Benefits $64,500.
- Materials and supplies $95,000.
- Equipment Line $150,000
- Special programs $270,250
- Building General Improvements $427560 – Based on housing renovations provided by Housing Manager
- Daycare proposal was approved so needs to be added to PWMS budget. Repairs and renovations require updates to meet the requirements from YG. Kitchen needs to be expanded; furnaces need to be replaced to ensure the building doesn’t freeze. An assessment will be done on the furnaces. No funding has come in; needs to be secured.
- Professional Contracts $145,000.
- Workshops $30,000 for housing meetings.
- Discussion on the Laundry Mat needing to be repaired.

Global Consolidated Budget – Core

- Total Consolidated $9,639,296
- $309,205 from contribution agreements
- Other contracts $194,571

GOVT of Yukon

- YG Contribution agreements $674,433

- FNGST $69,208.
- Income tax $214,600
- Other funding $164,806
- Total GOVT of Yukon $1,123,047

Internal Income

- W&S Delivery Service $34,560
- Rentals $90,228
- Sheep Hunt $258,580
- Total Internal Income $383,368

Other Contracts

- Parks Canada $133,000

Internal Transfers

- Other Transfers $676,733
- Total Revenue $11,876,762

Administration Expenses

- Legal $431,500
- Accounting $42,000 – Audit
- Admin Fees $41,100
- Advertising $19,568
- Bank Charges 48,000
- Computer R&M $156,200
- Donations $2,645
- Taxes and Registration fees $10,500
- Insurance $137,350 – Insurance increased by $100,000 since last year.
- Cellular $20,600
- Office Supplies $32,959
- Photocopier $18,000
- 3750 for Postage
- Professional Fees $324,300
- telephones $69,200
- Website $20,500 – $10,000 under lands for the development of a website.
- Total Administration $1,336,735

Wages

- Wages $3,757,271
- CPP $157,969
- EI $58,864
- WCB $41,641
- Subcontractors with WCB $106,000
- Subcontractors without WCB $60,000
- Casual Labour $41,744
- Pension Plan $172,546
- Group Benefits $160,236
- Honorarium $259,900
- Moving Expenses $10,000
- Professional Development $131,500
- Staff Appreciation $14,500
- Wages Total $4,972,172

Vehicle Expenses

- Vehicle Fuel 203,012
- Insurance 8,000
- Registration 1,000
- Vehicle R&M $108,700
- Boat $2,910
- Skidoo 4,000
- ATV $3,800
- Total Vehicle Expenses $331,422

Building Costs

- Cordwood 35,000
- Electricity 61,500
- Heating Fuel 101500
- Propane 9,600
- Furnace Maintenance 77,000
- Property Taxes 82,000
- Freight 4,000
- Building Insurance $114,977
- Architect $35,000
- Repairs & Maintenance $61,100
- Miscellaneous $23,750
- Permits $1,000
- Total Building Cost $606,427

Travel Expenses

- Accommodation $101,815
- Airfare $45,500
- Per Diem $27,000
- Incidentals $17,663

- Meals $78,824
- Mileage $90,141
- Vehicle Rental $5,000
- Total Travel Expenses $365,943

Program Costs

- Basic Needs $60,500
- Food $60,693
- Professional Contracts $1,535,250
- Room & Board $5,000
- Special Needs $10,500
- Student Allowances $45,000
- Special Programs $911,658
- Workshops $238,975
- Materials & Supplies $248,540
- Equipment Rental $49,850
- Student Tuition $42,180
- Total Program Cost $3,208,146

Capital Expenditures

- Heavy Equipment $150,000
- Office Furniture & Fixtures $15,501
- Computers $41,500
- Roads $2,500
- Tools $35,000 – a lot of $ are spent on Water Treatment Plant tools.
- Building Materials $114,200
- Building General Improvement $512,500
- Building Plumbing $95,000
- Building Electrical $16,500
- Lot Development $30,000
- Household Furnishings $15,000
- Building $12,000
- Total Capital Expenditures $1,039,751

Total Expense $14,730,596

Motion: 2023-03-05: Council moves to approve 2023-2024 Capital projects budget in principle with approximate completed cost break down before April 20th for both housing and wind energy budgets.
Moved: Colesen Ford
Seconded: Bertha Doris
Passed by Consensus

Motion: 2023-03-06: Council moves to approve the overall consolidated budget of $9.639,296 for fiscal year 2023-2024
Moved: Colesen Ford
Seconded: Bertha Doris
Passed by Consensus

Meeting Adjourned at 4:15 PM

Appendix: KFN Council Meeting Action Items

Action Items at Chief & Council meeting March 23, 2023				
Num	**Item**	**Person in charge**	**Deadline**	**Notes**
1.	***None at this meeting***			