

KLUANE FIRST NATION ELDERS COUNCIL MINUTES JANUARY 18, 2017

PRESENT: Christabelle Carlick (Chair) Sylvia Ostashek (Recording Secretary), Kirk Johnson, Agnes Johnson, Keith Johnson, Gloria Johnson, Sharon Kabanak - By Phone: Kluane Martin, Inez Larsen, Mary Easterson

Time	Agenda Item	Minutes	Action Item & Person Responsible
10:16	Call to Order		
	Welcome & Prayer	Keith Johnson	
	Adoption of Agenda & Additions	<p>Christabelle advised she would write down who would like to speak and go in order to keep her on track while Chairing the meeting.</p> <p>Motion to approve the agenda: Moved: Mary Easterson, Seconded: Inez Larsen Passed by Consensus Additions to the Agenda:</p> <ul style="list-style-type: none"> - Defer DNR orders to the February Elders Council meeting - Wills & Estates Planning Workshop - Elders Taxes 	
	Minutes of the December 14, 2016 meeting For adoption	<p>Motion to approve the Minutes with the following changes:</p> <ul style="list-style-type: none"> - Remove names from minutes unless making a motion <p>Moved: Inez Larsen Seconded: Mary Easterson Passed by Consensus</p> <p>Christabelle apologized for not getting the minutes completed sooner, but she had misplaced the tape recorder. She noted the Action Items from the December meeting had not been completed, but would be completed for the January meeting.</p> <p>When presentations are done to Elders Council the Elders Council members would like to receive briefing notes for the presentation in their Elders Council</p>	

		<p>agenda package prior to the meeting, so they can prepare for the presentation before hand.</p> <p>It was queried if Elders meetings were supposed to be a full day or only 2 hours, it was felt the meetings were too short and there is no time for questions and comments during the meetings.</p>	
	Sias Family	<p>It was queried if flowers or anything had been sent to the Sias family following Frank's passing and Doug's hospitalization.</p>	<p>Sylvia to find out if KFN had done anything for the Sias family and if not have flowers sent on behalf of Kluane First Nation</p>
	<p>Action items from the December 14, 2016 Elders Council meeting</p>	<ul style="list-style-type: none"> - Develop a Cultus bay use policy include a deposit to be paid when using Cultus Bay. Lisa Badenhorst to do policy development. - The following motion was made by Elders Council to be brought to Council: Motion: Cultus Bay not to be used until a Policy is in place. Moved by Mary Easterson and seconded by Keith Johnson. - Kate Ballegooyen to email the Parks Canada presentation to Kluane Martin and Inez Larsen before February 2017 Elders Council meeting. - Keith will provide his updates at the January 2017 meeting. - Move Elders Concerns to the next month as well. - Information on the Housing Policy and Housing Committee will presented at the February 2017 meeting because Lisa Badenhorst is still working on this item. <p>Every citizen has the right to apply for a house. Governance to look for Housing Committee Policy This item was deferred to the February Elders Council meeting so the Governance Director would have time to research and provide the information</p>	<p>Governance to develop a Cultus Bay Use Policy, that includes a deposit.</p> <p>Motion needs to be brought to February Council meeting</p> <p>Kate to email/mail the Parks Canada presentation to Inez Larsen and Kluane Martin before the February Elders Council meeting</p> <p>Lisa will give Housing Policy and Housing Committee updates at the February Elders Council meeting</p>

		<p>to the Elders.</p> <p>Recommendation: look into re-establishing a housing committee</p>	
	<p>Elders Concerns from November meeting</p>	<p>Keith advised if Elders could please contact Sylvia prior to the Elders Council meeting to have their concerns placed on the agenda for that month – either in a hand written note or by email they can they be addressed in an orderly fashion during the meeting</p> <p>Meeting packages to be delivered to houses directly. Health & Wellness department deliver the agenda's if packages are not delivered, please let Sylvia know</p> <p>Introduction to new Council requested for next meeting. – This item was completed</p> <p>Ritchie's house is in need of repair. Wellness & Education issued a work order to repair Richie's stairs</p> <p>Trudi's place: what to do with house? Public Works to send letter to Bonnie as Executor of Trudy's estate with the following noted - Leave the house for one year but provide communication to Bonnie Jean regarding clean up.</p> <p>What is the KFN policy for repairs to houses owned by individuals? Woodstove door broken on house owned by KFN member – Public Works & Governance to look at the Housing Policy for individuals that own their own houses – This item was deferred to the February Elders Council meeting so the Governance Director would have time to research and provide the information to the Elders.</p> <p>Questionnaire on the new School</p>	<p>Make sure the questionnaire for the new school is emailed/mailed to those Elders that were not at the December meeting</p>

What is the policy for cleaning water tanks?

Water tanks are cleaned once each year – ½ are done in the spring, the other ½ completed in the fall

Keith advised the following procedure was in place for water samples:

- Water operations staff members take water samples from various locations and they are taken into Whitehorse and within 2 days KFN receives an email from YTG letting them know the results of the water sample, if there were an issue with the water sample, citizens would be notified and the water plant would be shut down until the issue were fixed
- Individuals are welcome to take their own water samples into Whitehorse and Keith would provide the water sample bottle if requested
- It was noted when water tanks are cleaned a notice should be placed on the citizens door prior to the cleaning so they know it is being done
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Recommendation: one elder sitting on each committee.

Sylvia provided everyone with a list of Committee's and who was sitting on each Committee

- ♦The KFN Committee list is attached to and forms a portion of these minutes.

It was noted if you would like to be on a committee, to put your name forward for the Committee.

Sylvia advised she would let the Elders Council know when there were openings on the various KFN Committees

Request: posters be displayed in Post Office in Destruction Bay.

It was noted this request had been made before, a reminder would be sent out to KFN staff to display all posters at the Destruction Bay post office for KFN citizens residing in Destruction Bay

Keith advised Charles Pugh had resigned and his last day was February 8th. It was queried if the Executive Director and Director of the Wellness and Education Department had been posted yet and would a hiring Committee be established.

		<p>Christabelle advised she was now the Human Resources Officer and she advised when hiring it would depend on the position who would be on the hiring committee. She noted there had been some applications for the Executive Director position, and Council had done the interviews, however, the applicants had pulled their names following the interviews, so at the HR Officer's recommendation Council decided to hire a "head hunter" to help search out the best applicants for the Executive Director position. She advised Council is still in the process of hiring the head hunter, however it will be a KFN citizen. She noted Council was not happy with the way this position was filled in the past and they would like to be comfortable with this person and ensure they have experience with First Nation Government, the Yukon and preferably with the Southern Tutchone, once the head hunter has provided their input a job posting will be put out.</p>	
Wills & Estates Planning Workshop	<p>Sylvia advised a Wills and Estates Planning Workshop would be held February 22-24th – she noted Carmen from the Yukon Public Legal Education Association would be hosting the Workshop.</p> <p>There would be information session on the importance of having a Will and having your Estate in order.</p> <p>The other time would be spent helping citizens fill in a questionnaire on Wills and if the Will was a BASIC Will Carmen would provide assistance in writing the Will or if it was not, would provide information on who could help the citizen with their Will</p> <p>It was noted many years ago Dave Joe had helped CYFN write Wills for Elders and it was queried if those Wills were still in CYFN's possession</p>	<p>Sylvia to contact Dave Joe or CYFN to find out if the Wills he completed are still at CYFN</p>	
Elders Taxes	<p>Sylvia advised Sarah Johnston would be doing Elders taxes this year, she was tentatively booked for March 6 & 7. Sylvia advised she would let everyone know when the dates were confirmed.</p>	<p>Sylvia to let Elders know when the dates for Elders taxes are confirmed.</p>	
Elders Concerns January Meeting	<p>It was queried what was happening with Strategic Planning and when a community meeting would be held. Christabelle advised Charles was working</p>		

		<p>on these items with the Directors input. She noted the new Council is working from the ICSP that all KFN citizens were a part of during the last Council's term and the Strategic Plan for the next 3 years would use this as the guiding principal for community planning. She noted Council is working with a KFN citizen who has an MBA that will help with the Strategic Planning meetings.</p> <p>It was noted KCDC and Dana Trust should also be involved in Strategic Planning and provide updates to citizens during public meetings.</p> <p>Christabelle advised Council has been working with CAFN Council regarding a training workshop for new Councillors, but they are just in preliminary discussion and this has not been finalized yet. It was suggested other members that are interested in running for Council in the future could possibly be included in this workshop.</p> <p>It was noted that when CAFN has a new election there is a carry over period that happens and a retreat with new Council Directors and managers, at the retreat the 3 and 5 year plans are reviewed and following the retreat a community meeting is held. It was suggested this might be useful for the new KFN Council.</p> <p>Christabelle advised she would make note of this item and bring it to the next Council meeting</p> <p>It was queried if Elders could receive a copy of the Chief & Council Minutes in their Agenda packages.</p> <p>It was noted Elders appliances (stoves, fridges, washers, dryers) should be checked by the Public Works department to ensure all are working properly and what their ages are. It was noted one Elder has a washer and dryer in their yard that has not yet been installed in their house.</p> <p>The Elders thanked Kluane First Nation for their Christmas gifts.</p>	<p>Sylvia to make sure the Elders received a copy of the Chief & Council Minutes in their agenda packages.</p>
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	Closing Prayer	Christabelle did the closing prayer at 12:10 pm	
	Next meeting schedule	The next elders meeting would be Wednesday February 8, 2017.	Sylvia to provide Elders Council members with a meeting list for 2017 for the next Elders Council meeting.