

KLUANE FIRST NATION ELDERS COUNCIL MINUTES February 15, 2016

PRESENT: Keith Johnson (Elders Councillor), Pauly Wroot (Chair) Sylvia Ostashek (Recording Secretary), Lena Johnson, Kirk Johnson, Michael Johnson, Sharon Kabanak, Agnes Johnson, Kluane Martin, Gloria Johnson (by phone), Inez Larsen (by phone), Tralee MacDonald (Community Support Worker), Joanne Stanveleith (Finance Director), Christabelle Carlick (Finance Manager), Monique Martin (Policy Advisor)

Time	Agenda Item	Minutes	Action Item & Person Responsible
10:17	Call to Order		
	Welcome & Prayer	Lena Johnson	
	Adoption of Agenda & Additions	<p>Motion to approve the agenda: Moved: Inez Larsen, Seconded: Gloria Johnson Passed by Consensus Additions to the Agenda:</p> <ul style="list-style-type: none"> - March 1, 2016 - Phase 2 of the Community Justice Workshop for Elders – 10:00am – 5:00 pm – lunch and dinner will be provided - Housing – how are workers kept track of in the housing department 	
	Minutes of the January 13, 2016 meeting For adoption	<p>Motion to approve the Minutes: Moved: Inez Larsen Seconded: Kluane Martin Passed by Consensus</p>	
	New Staff Introductions	New staff member in the Health & Wellness Department, Tralee MacDonald was introduced to everyone, she advised she had just moved from Ontario and was looking forward to working with the Elders.	
	Phase 2 of the Community Justice Workshop for Elders	Sylvia advised Phase 2 of the Community Justice Workshop for Elders with Kim Cholette would be March 1, 2016 from 10:00 am - 5:00 pm with lunch and dinner provided.	
	Personal Taxes	<p>Sylvia advised she was working on having someone come to the community to do personal taxes again and any elders that would like to utilize the service, please let her know. Krirk Johnson advised he would like to have his taxes done.</p>	

	Dana Trust Update	<p>Pauly Wroot passed out a newsletter from Dana Trust to everyone present and provided some extra information:</p> <ul style="list-style-type: none">- Elders Pension comes out of the trust- The last 2 years the Cultural Pursuits fund has come out of the Trust (approx. \$15,000)- The cost of administering the Trust is taken from the Trust- At this time the Dana Trust Committee is starting to develop a spending policy for the Trust for the future, to ensure it is administered as KFN citizens would like- She advised they would be doing a door to door survey with as many citizens as possible to get their feedback on what they would like to see happen with the Trust in the future- She noted there are 2 payments to the Trust left to come in, that are each approximately 1.5 mil and the trust is currently approximately \$20 mil- She noted they have been given projections for the number of elders coming up in the next 5 years- She noted at this time the firm Dana Trust is working with tends to be a more conservative firm and noted in the future, the citizens might want to see a portion of the money, or of the interest earned from the "Core" funds placed in a more aggressive market- She also noted that infrastructure may be a better future investment, but again that was for KFN citizens to help decide- She also noted during the last GA Monica Johnson had won a \$500 personal investment, and the Dana Trust Committee would also like to work with citizens to help them establishing their own personal investments for their future- She noted some of the money is sheltered from taxes, however the OSR (Own Source Revenue) is taxable, and the OSR is the money spent (if possible) to keep taxes to a minimum- She noted the loans from the settlement negotiations have already been paid back from the money received- She noted one of the questions for KFN citizens is – how long should the elders benefits continue – for herself, she did not expect to receive a pension from KFN when she turned 60	
--	-------------------	--	--

		<ul style="list-style-type: none"> - It was queried if the profits from the \$20 million could be utilized for building more houses – yes, depending on the direction given by the citizens as the spending policy being developed - She noted the trust is completely separate from KCDC and only the 3 trustees have signing authority for the Trust, it is guarded very carefully with more than 1 signature required on all cheques, etc - Other programs and services could be set up as well, through the Trust at the direction of KFN citizens - Pauly advised Dana Trust would have a report for everyone at the GA - It was noted CAFN stopped Elders payments after signing their UFA, but it would be up to the citizens how the money is spent <p>Pauly advised that Juniper Groves term would be up this year and also there can be up to 5 trustees on the committee. At this time the trustees are:</p> <p>Juniper Groves Pauly Wroot Robin Bradasch</p> <p>There is room for 2 more Committee members, however anyone interested in becoming a committee members should speak to the Committee prior to filling in nomination forms to become a member, as there are certain criteria for being a Committee member for Dana Trust, such as Council members and KCBC board members are not eligible as this would be viewed as a conflict of interest.</p>	
	KFN Budget Update	<p>Joanne Stanzeleit & Christabelle Carlick provided a brief KFN budget update with the following noted:</p> <ul style="list-style-type: none"> - Monthly comparisons are now being done on the budget, so if items are either budgeted to a wrong account or a budget is lower than expected, issues can be rectified immediately, instead of at the end of the year - Joanne advised she is still working on some old issues and getting them “cleaned up” - She advised in the future, she would like to update the accounting software being used - She noted Mary-Ann Carroll had been hired and would be working in the 	

		<p>Finance department and one of the items she would be going through would be figuring out which homes had been renovated and how many still needed to be completed and once this item was complete it would be reported at the General Assembly</p> <p>It was noted Turtle Island would be providing an updated at the General Assembly on home ownership as well. It was noted once someone owns their own home they are responsible for insurance, property taxes and maintenance of the home. It was noted the property taxes would come to KFN, but that would be organized through the Yukon Government. At this time KFN pays tax for any developed land and they are also provided with a listing of all KFN houses. It was noted for home ownership all lots would need to be surveyed and houses assessed for accurate tax assessments because taxes at Burwash Landing should not be as high as in the city of Whitehorse because the amenities/services are not the same.</p> <p>It was queried why all the “empty” buildings such as Our Place, Burwash Resort, the new store aren’t being rented out for office space as revenue for KFN. It was noted this would be a question for KCDC, not the finance department as KFN provides services to the citizens and KCDC is the economic development department.</p> <ul style="list-style-type: none">- Joanne advised as of the October/November 2015 budget review KFN is working within the budget and at the 6 month review budgets were adjusted accordingly- It was queried how a budget can be adjusted – as an example if fuel was budgeted as \$10,000 total and at the 6 month review \$6,000 was already spent the budget might need to be increased to \$12,000 (taken from another spot in the budget, not the budget “increased”)- It was noted the federal government does a 6, 8 & 11 month budget review- It was noted the financial audit would be presented at the GA- It was queried if a “detailed” financial audit would be presented at the GA – one that included each department and their expenditures	
--	--	--	--

		<ul style="list-style-type: none"> - Christabelle advised those presentations were done through income statements and not financial statements - <p>Motion brought forward by Sharon Kabanak that the Elders Council request Kluane First Nation Council consider a more detailed financial audit be presented at the 2016 Annual General Assembly that includes details of the expenditures for each department within Kluane First Nation.</p> <p>Moved: Sharon Kabanak, Seconded: Inez Larsen Passed by Consensus</p> <p>The Elders Council thanked Joanne and Christabelle for providing the financial update to them and they also thanked Christabelle for “holding finance together” when they were between finance directors.</p>	
	Elders Council Terms of Reference	<p>Updating the Elders Council Terms of Reference was discussed with Monique Martin, with the following being noted:</p> <ul style="list-style-type: none"> - The words “as mandated by the KFN constitution,” needs to be added to the end of the Mandate - Under Chair it is better for the Elders Councillor to be able to participate in the Elders Council meeting than to chair the meeting as a Chair should remain unbiased, but as an Elder, the Elders Councillor should be able to voice their opinion during the meeting - It was agreed it would be better to have an outside Chair decided by the Elders Councillor - Monique advised she would update the Elders Council Terms of Reference and bring the updates to the next meeting for review 	
	By Eleciton	Sylvia advised Acting Governance Director Becky Miller was unavailable, but if anyone would like an update on the By Election they could contact her for information.	
	Elders Concerns	The Chair advised time had run out for the meeting and the Elders Concerns brought forward at this meeting would need to be deferred to the April 2016	*This item was deferred to the April Elders Council

		<p>meeting, as the March 2016 meeting was already booked with guests. The Elders concerns deferred to the April meeting were:</p> <ul style="list-style-type: none"> - Housing - how are workers kept track of in the housing department - Concern with Muskrat camp at Pickhandle Lake 	<p>meeting, as the March Elders Council meeting was already booked with guests.</p>
	Adjournment	The meeting was adjourned at 12:17 pm	
	Next meeting schedule	The next elders meeting would be TUESDAY, March 15, 2016.	

DRAFT